

## Sublease application

<b>Information</b>	<p>All applications must be in writing. Only a complete application is processed.</p> <p>The application must include:</p> <ul style="list-style-type: none"> <li>- Completed application form (<i>sublease application</i>)</li> <li>- Proof of reason for subleasing</li> <li>- Certificates showing that both you and the subtenant fulfill the demands for tenancy with Chalmers Studentbostäder</li> <li>- Completed sublease agreement</li> </ul> <p>The processing time is four weeks from the date a complete application is received.</p>		
<b>Applicant (Primary Tenant)</b>	Name:		Social Security Number: YYDDMMXXXX
	Internal apartment No:	Official apartment No:	Address:
<b>Reason for subleasing</b>   <b>Required documents!</b>	<input type="checkbox"/> <b>Internship or study at another location</b> - connected to the study program <ul style="list-style-type: none"> <li>• <b>Certificate</b> from Chalmers/Gothenburg University showing that the internship or study at another location is connected to the study program</li> <li>• <b>Certificate</b> for internship or studies at another location</li> <li>• <b>Application for exception</b> from the study requirement</li> <li>• <b>Certificate of study</b> for the subtenant Student Union membership for both you and the subtenant</li> </ul> <input type="checkbox"/> <b>Trial relationship</b> <ul style="list-style-type: none"> <li>• <b>Copy of the tenancy agreement</b> where the trial relationship will take place</li> <li>• <b>Certificate of study</b> for both you and the subtenant</li> <li>• <b>Student Union membership</b> for both you and the subtenant</li> </ul> <input type="checkbox"/> <b>Medical reasons</b> <ul style="list-style-type: none"> <li>• <b>Doctor's certificate</b></li> <li>• <b>Application for exception from the study requirement</b></li> <li>• <b>Student Union membership</b> for both you and the subtenant</li> </ul>		
<b>Signature</b>	<p>I hereby certify that I have read and accepted the rules for subleasing with Chalmers Studentbostäder and that the application is complete, and all information correct.</p> <p>_____</p> <p>City/Date</p> <p>_____</p> <p>Signature</p>		

# Sublease agreement

<b>Information</b>	<p>A tenant may not sublease his/her apartment without prior consent from Chalmers Studentbostäder. Subleasing without our permission is a violation of the law and can lead to your tenancy being terminated without warning.</p> <p>Chalmers Studentbostäder can grant consent to sublease if the tenant has a valid reason and intends to move back to the apartment. Subleasing can be approved for a <b>maximum period of twelve months</b> during the period of tenancy.</p> <p>For a sublease to be granted both the primary tenant and the subtenant must be students at a Gothenburg University or Chalmers University of Technology in Gothenburg. Alternatively, the primary tenant has been granted an exemption in accordance with Chalmers Studentbostäder's tenancy rules. Subtenants can never be granted an exemption.</p> <p>A Subtenant is never entitled to tenancy in relation to the property owner and does not have any right to take over the primary tenancy contract. Furthermore, the subtenant does not have security of tenure in relation to the primary tenant.</p>		
<b>Terms and conditions</b>	For this agreement to become valid consent from Chalmers Studentbostäder is required prior to the period of sub tenancy. This agreement is not transferrable to another party.		
<b>Primary tenant</b>	Name:		Social Security Number: ÅÅDDMMXXXX
	Address during period of tenancy:		
	E-mail address:		Phone number:
<b>Subtenant</b>	Name:		Social Security Number: YYDDMMXXXX
	E-mail address:		Phone number:
<b>Period of tenancy</b>	<p>The period of tenancy is (year, month and day)</p> <p>From: _____ - _____ - _____ To: _____ - _____ - _____</p>		
<b>Period of notice</b>	<p><b>The mutual period of notice is two months.</b></p> <p><input type="checkbox"/> Period of sub-tenancy is <b>nine months or less</b>. The agreement will terminate automatically at the end of the sub-tenancy period.</p> <p><input type="checkbox"/> Period of sub-tenancy <b>exceeds nine months</b>. The primary tenant is required to give notice to the subtenant at least two months prior to the expiry date of the agreement.</p>		
<b>Apartment</b>	Official apartment No:	Internal apartment No:	Address and post number:
	Living area (m <sup>2</sup> )	Type of apartment	
	Storage facilities available to the subtenant		
<b>Rent</b>	<p><b>The rent is identical to that paid by the primary tenant to Chalmers Studentbostäder. If the rent charged to the primary tenant is adjusted rent to the subtenant will be adjusted accordingly.</b> Rent is defined as base rent, heating, hot water, household electricity and fee to the Council of Trustees.</p> <p>The current rent is _____ SEK per month. (The rent on your payslip).</p>		
<b>Payment of rent</b>	<p>The primary tenant pays the rent in advance to Chalmers Studentbostäder by the last weekday in each calendar month. The subtenant will pay rent to the primary tenant by:</p> <p><input type="checkbox"/> Transfer to bank account: _____</p> <p><input type="checkbox"/> Other method of payment: _____</p>		

<b>Furniture</b>	The apartment is rented:  <input type="checkbox"/> Unfurnished <input type="checkbox"/> Furnished (catalogued in a separate document)	
<b>Home Insurance</b>	Both parties agree to have appropriate and current insurance for the apartment during the sublease period. The subtenant has to have insurance for the apartment during the whole tenancy period. It is ok for the primary tenant to have a separate insurance for items left in the apartment or in storage.	
<b>Security</b>	The subtenant undertakes to take joint responsibility with the primary tenant for financial obligations in accordance with the primary tenancy agreement.  <input type="checkbox"/> As security for this undertaking the subtenant will provide collateral in the form of a deposit. The deposit will be returned when the apartment is inspected and approved by the primary tenant.  Deposit: _____ SEK.  <input type="checkbox"/> No deposit paid.	
<b>Subtenant's obligations and responsibilities</b>	The subtenant undertakes to follow all rules and regulations applicable to the primary tenant at Chalmers Studentbostäder.	
<b>Keys</b>	The subtenant receives:  _____(number) keys to apartment      _____ (number) Aptus-tags      _____(number) keys to mailbox	
<b>Internet connection</b>	The subtenant undertakes to follow all rules relating to use of the broadband connection in the apartment.	
<b>Signature</b>	Primary tenant	Date and city
	Subtenant	Date and city
<b>Chalmers Studentbostäder's approval</b>	The primary tenant has permission to sublease his/her apartment in accordance with the above agreement.  Gothenburg, date: _____ - _____ - _____	
	Signature  Chalmers Studentbostäder	